

Lance Rechner

360 701 5946 • lancerechner@gmail.com

EDUCATION

University of Washington

BA in Politics, Philosophy, and Economics

Honours: *Annual Dean's List (2022, 2023, 2024), Quarterly Dean's List (All Quarters)*

Classes: *Data & Discourse (Statistics), Microeconomics, Practical Reasoning, Politics of Security*

South Puget Sound Community College

Associate Degree in Arts, *High Honours*

Classes: *Human Development, Environmental Science, Spanish*

EXPERIENCE

Office of the Washington State Secretary of the Senate – Workroom Clerk

December 2024 - April 2025 • Olympia, WA • 40 hrs/week

- * Coordinated the preparation, quality control, and timely distribution of legislative documents for over 100 Senate floor sessions.
- * Maintained and updated the legislative records system for over 800 Senate Bills, ensuring real-time accuracy and accessibility across State Departments.
- * Proofread, verified, reviewed and delivered legislative documents between the Senate, Senate Committees, the House of Representatives, and the Office of the Governor, facilitating seamless inter-branch communication and workflow.

Washington State Senate – Legislative Clerk

January – March 2024 • Olympia, WA • 50 hrs/week

- * Developed and managed targeted stakeholder outreach campaigns, improving constituent engagement and visibility of legislative actions.
- * Synthesised complex policy inquiries and delivered clear and strategic responses on behalf on Senator Sam Hunt.

YMCA of Greater Seattle Camp Orkila – Unit Director

June – September 2022 • Eastsound, WA • 80-100 hrs/week

- * Directed program delivery and staff operations for a unit that served 400 youth, supervised 20 counsellors and 30 support staff across multiple activity areas on a 300-acre campus.
- * Led biweekly team meetings to align cross-functional staff on schedules, risk management, and program adjustments.
- * Designed and administered performance evaluations to optimised staff effectiveness, morale, and communication.
- * Maintained and secured youth records, including medical histories and behaviour plans, ensuring state and federal compliance, along with clear documentation for numerous stakeholders in child safety.

SKILLS

Legal and Policy Research

Drafted and passed a mock Senate bill on AI use in the government.
Maintained a live database of over 800 bills during the 2025 session, ensuring legal accuracy and procedural transparency.

Researched constituent inquiries and developed policy briefings, incorporating statutory interpretation and plain-language responses

Used the BlueBook® for writing legal briefs in my International Relations and National Security courses at the University of Washington.

Project Management

Independently oversaw logistics for unit operations serving 400 youth, from staff to legal paperwork tracking

Coordinated the planing and execution of daily camp programming, adapting to changing needs and logistical challenges in real time.

Cross-Branch and Stakeholder Coordination

Proofread and verified official documents exchanged between the Senate, House, Committees, and the Governor's Office– ensuring cross-branch accuracy and timely delivery

Collaborated with program staff, local families, and community partners to implement youth initiatives aligned with city recreational policies.

Core Computer Processing & Office Software

Microsoft Suite (Word, Powerpoint, Excel, Sharepoint, etc.)

Adobe Acrobat Pro – form creation, redaction, and optical character recognition

Legislative Database Software (Workroom Bill Status in WA) – bill tracking, record maintenance

Research, Analysis, Data Visualization

LexisNexis, Westlaw, Fastcase – legal research platforms

Stata – familiarity with multi-variable regressions in political contexts

Tableau, PowerBI – data dashboards and impact of policy visualisations

Wordpress, Substack, Medium – web publishing experience

REFERENCES

Sarah Bannister – Secretary of the Washington State Senate

– secretary.senate@leg.wa.gov • 360 786 7550

Myra Hernandez – Director of Civic Education for the Washington State Senate

– myra.hernandez@leg.wa.gov • 509 668 1715

Kara Williams – Senior Project Manager Consultant for Tacoma Public Schools

– kwillia4@tacoma.k12.wa.us • 206 489 7907